

No. 3-5/ANM/DHS/REC/2018-19/3233
v.Meku rFkk fudksckj iz'kklu
ANDAMAN AND NICOBAR ADMINISTRATION
LokLF; Isok funs'kky;
Directorate of Health Services

Port Blair dated the 10th Sept, 2018

Recruitment Notice

Online applications are invited for the following regular posts in the Health Department in the pay Scale as mentioned against each in revised pay as per 7th CPC in the Directorate of Health Services, Andaman and Nicobar Administration. The application in full shape should be uploaded on line from 15.09.2018 to 5.10.2018 upto 11.59 PM on or before the closing date. The candidate of Southern group Islands and North & Middle Andmans has the option to submit the application through online/offline.

1. Details of the Posts/Category-wise vacancies notified as under :

Sl. No.	Name of Post Pay Band & Grade Pay	Essential Educational Qualification	UR	OBC	ST	Total Vacancy	PHC	MSP
1.	ANM (Auxiliary Nursing Mother) Level -4 Rs. 25500-81100 (Pre-revised PB-1 5200-20200 + Grade Pay 2400)	1. Passed Senior Secondary Examination (XIIth) Std. from a recognised Board/Institution. 2. Must have passed ANM Certificate Course with valid ANM training certificate from a recognised Institute.	16	09	00	25	01	01
			04	02	00	06	00	00
			20	11	00	31	01	01

Note:- 25 Vacancies of the DHS and 06 Vacancies of AAJVS (TW).

(Reservation for ST, OBCs, shown above are etc. as prescribed by the Govt. of India / A & N Administration from time to time shall be applicable.)

02. Eligibility Conditions:

- (i) Applications for the post of ANM for female candidate only be accepted and would be eligible for the post thereby male candidate need not apply.
- (ii) The candidates other than departmental candidates duly registered his/her name in Local Employment Exchange as a un-employed must enter his registration number at the appropriate box of the Application Form and submit their application duly filled in all respect supporting with all necessary documents as asked for.
- (iii) Applicant must be an Indian Citizen.

3. **Age Limit :-** 18-38 Years

Note:- A Candidate for this examination must have attained the age of 18 years and must not have attained the age over and above 38 years for female as on 01.08.2018 i.e. She must have been born not earlier than 02.08.1980 and not later than 01.08.2000.

A. (Relaxable for Govt. servants and ST candidates up to 5 years and for OBC 03 years. Also relax able to the orthopedically handicapped persons up to 10 years for general (unreserved), 15 years for ST and 13 years for OBC candidates in accordance with the instructions/ orders issued by the Andaman & Nicobar Administration/ Govt of India on the subject.

4. Educational & Other Qualifications prescribed for the post(s):-

As indicated against each post.

a) EDUCATIONAL QUALIFICATION: (As on 01.08.2018)

Must have posses the education qualification as prescribed at against each post.

5. Scheme of Examination:-

(A) The Examination will consist of one part, viz:-

Written Examination: - The written Examination will consist of multiple choice question type paper as shown below:-

Sl. No.	Name of the Post	Pattern of Exam	Detail of question paper
1.	Auxiliary Nursing and Midwife (ANM) Group-C, Non-Gazetted in pay level	The question paper may include the objective multiple choice type questions only in the subject related to the post. Since the minimum qualification of the post is 12 th pass plus ANM Certificate course hence the question should be from the syllabus of ANM level.	1.No. of Questions- 100 (04 marks for each) 2. Maximum marks - 400. 3. Negative marking if any yes@ of 1 per each wrong Answer 4. Whether OMR Answer Sheet to be used:- Yes

06. GENERAL INSTRUCTIONS TO BE COMPLIED WITH BY THE CANDIDATES IN THE WRITTEN EXAMINATION

- Candidates must write the papers/indicate the answers in their own hand.
- In the question papers, wherever necessary, the Metric systems of weights and measures only should be used.
- Candidates are not permitted to use calculators and other electronic gadgets except as specified in the Notice. They should not, therefore, bring any kind of such gadget inside the Examination Premises/ Venue.
- If any candidate is found to possess mobile phones or any other means of wireless communication in the venue in the working or switched off mode, her candidature shall be cancelled forthwith.

07. MODE OF SELECTION :

Candidates will be shortlisted on the basis of their performance in the written examination only. The cut-off qualifying marks for the post will be fixed at the

discretion of the Health Department A & N Administration. Candidates finally selected based on their performance meeting basic qualifying standards fixed in written examination against each notified vacancy.

Provided that ST, OBC and other candidates, who are selected on their own merit without relaxed standards, will not be adjusted against the reserved share of vacancies. **Such ST, and OBC candidates will be accommodated against the general/unreserved vacancies as per their position in the overall Merit List.**

The reserved vacancies will be filled up separately from amongst the eligible STs, and OBCs candidates which will, thus, comprise of ST, and OBC candidates who are lower in merit than the last general candidate in merit list of unreserved category but otherwise found suitable for appointment even by relaxed standard.

Success in the examination confers no right of appointment unless Appointing Authority is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects of appointment to the service/post.

08. RESOLUTION OF THE TIE CASES

In cases where more than one candidate secure the equal aggregate marks, tie will be resolved by applying the following methods one after another

- (1) Date of birth i.e. the candidate older in age gets preference.
- (2) By referring to the alphabetical order of the names in English taking first name into consideration.

09. ADMISSION TO THE EXAMINATION:

All candidates who apply online in response to this advertisement by the CLOSING DATE FOR RECEIPT OF APPLICATION are assigned Roll numbers. These will be uploaded on the website of A & N Administration around 2 weeks before the Written Examination on the website. In case, a candidate does not find her name in the above uploaded list, she must immediately but within three days contact to the Assistant Director (Admn) Directorate of Health Services (Coordinator) of the Examination with proof of having Successfully registered his candidature. Failure to do so will deprive her of any claim for consideration.

The candidates must carry at least one photo bearing identity proof such as Aadhaar Card, Voter Card, College/University ID Card, Income Tax PAN, Driving License **in original and Admission certificate/Admit Card**, while attending the examination, failing which they shall not be allowed to appear for the examination.

The photographs used by the candidates must be a recent, (not prior to 03 Months) and relaxed face picture should be in colour, against a light-coloured, preferably **white-background**. If flash is used then ensure that there is no red-eye and, in case of glasses, your eyes should be visible. The face should not cover less than 80 % of the entire photo. Photograph should be of 8 bit JPG format and its size should be between 10 Kb to 25 Kb with resolution of 140x120 (pixels).

10. Action against candidates found guilty of misconduct:

Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling in the application form.

Candidates are also warned that they should in no case attempt to alter or otherwise tamper with any entry in a document or the attested certified copy produced by them nor should they submit a tampered/fabricated document. If there is any inaccuracy or any discrepancy, in filling Answer Scripts/Sheet will not be evaluated.

Without prejudice to criminal action/debarment from appearing in A & N Administration/ examination wherever necessary, candidature will be summarily cancelled at any stage for a period of maximum 3 years of the recruitment in respect of candidates found have indulged in any of the following:-

- a. In possession of MOBILE PHONE & ACCESSORIES AND OTHER ELECTRONIC GADGETS WITHIN THE PREMISES OF THE EXAMINATION CENTRES, WHETHER IN USE OR IN SWITCH OFF MODE AND ON PERSON OR OTHERWISE.
- b. Involved in malpractices.
- c. Using unfair means in the examination hall.
- d. Obtaining support for her candidature by any means.
- e. Impersonate/ procuring impersonation by any person.
- f. Submitting fabricated documents or documents which have been tampered with.
- g. Making statements which are incorrect or false or suppressing material information.
- h. Resorting to any other irregular or improper means in connection with her candidature for the examination.
- i. Misbehaving in any other manner in the examination hall with the Supervisor, Invigilator or any other representatives of the examination.
- j. Taking away the Answer Sheet with her from the examination hall, or passing it on to unauthorized persons during the conduct of the examination.
- k. Intimidating or causing bodily harm to the staff employed by the Administration for the conduct of examination.
- l. To be ineligible for the Examination by not fulfilling the eligibility conditions mentioned in the Notice.
- m. Candidature can also be cancelled at any stage of the recruitment for any other ground which the A & N Administration/Commission considers to be sufficient cause for cancellation of candidature.

11. DECISION OF THE DIRECTORATE OF HEALTH SERVICES, A & N ADMINISTRATION IS FINAL

The decision of the Chief Coordinator of the Examination, Health Department A & N Administration in all matters relating to eligibility, acceptance or rejection of the online applications, penalty for false information, mode of selection, conduct of examination(s) allotment of examination centers, selection and allotment of posts/organizations to selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

12. COURTS JURISDICTION

Any dispute in regard to this recruitment will be subject to courts/tribunals having jurisdiction over the A & N Administration only.

In accordance with the directions issued by DoPT vide its O.M. No. 39020/1/016/Estt(B) dated 21.06.2016 for increasing access of the unemployed candidates to job opportunities it has been decided that after declaration of final result the A & N Administration will make available-scores and ranking of candidates in the recruitment examination on its portal. Accordingly, it has been decided that apart from Roll Number-scores, ranking of the candidates in the final examination-Name of candidate, name of parents/husband, educational qualification, date of birth, category, sex (male/female), total marks in qualifying examination, complete address including e-mail address etc as necessary will be made available on the website after the declaration of final result. However, the candidates will have the option to opt out from the disclosure scheme to disclose her information publically at the time of filling up the application.

13. IMPORTANT INSTRUCTIONS TO CANDIDATES

- (a) A & N Administration will not undertake detailed scrutiny of applications for the eligibility and other aspects for appearing in the written examination and, therefore, the candidature is accepted only provisionally. The candidates are advised to go through the requirements of educational and other qualification, age etc. and satisfy themselves that they are eligible before applying. When scrutiny is undertaken, at any stage claim if any made in the application is not found substantiated, the candidature will be cancelled and the DHS/A & N Administration's decision shall be final.
- (b) Candidates in their own interest are advised to go through detailed instructions contained in this notice which are also would be A & N available on the websites or may consult in to so carefully before applying for the post.
- (c) Candidates seeking reservation benefits available for ST/OBC etc must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice .They should also be in possession of the required certificates in the prescribed format in support of their claim at the time of application.
- (d) Central/ UT Government civilian employees Departmental Candidates of A & N Administration claiming age relaxation should be in possession of a certificate in the prescribed format from their office in respect of length of continuous service which should be for not less than three years in the immediate period preceding the closing date for receipt of application. They should continue to have the status of Central Government civilian employees / servants till the time of appointment, in the event of their selection.
- (e) The Candidates Must Write Their Name, Date Of Birth, Father's Name And Mother's Name Strictly As Given In The Matriculation Certificate, Otherwise his/her Candidature Will Summarily Be Cancelled At The Time Of Document Verification Or As And When Comes Into The Notice Of The Administration.

- (f) All candidates seeking relaxation of Age in-terms of Administration's circular bearing No. 45/96-PW dated 06.06.2001 and 45/1998-PW dated 19.09.2011 should/enclose separate Application along with supporting documents together with a hardcopy of the Application.
- (g) The candidate should submit applications through ONLINE To submit online candidate should visit official website <https://erecruitment Andaman.gov.in> from 15.09.2018 at 10.30AM to 05.10.2018 11.59 PM the hard copy of application along with copies of other relevant supporting certificates/documents duly self attested to be submitted to the Recruitment Cell, Directorate of Health Service, Port Blair. The verification of original certificate and relevant certificates and supporting documents would be verified only to the successful candidates on later stage.
- (h) The candidates of southern group of islands as well as North and Middle Andaman should be submitted the offline applications to the Directorate of Health Services on or before 5.10.2018 during working hours in person or by mail/post.

14. Copies of documents to be uploaded attached with the downloaded Application:

- (a) The candidate should submit online the latest passport size photographs of 20-50 KB Size with recommended resolution of 200-230 (width x height) and specimen signature having size of 10-20 KB with recommended resolution of 140x60 (width x height) in jpg format. Applications with illegible/blurred signature and or photo will be rejected summarily.
- (b) Essential certificate of the respective field and higher qualification if any issued by the competent authority in respect of the post applied for. **(Provisional certificate etc will not be entertained).**
- (c) XIIth Pass Certificate issued by the CBSE or any other Board of School Education indicating the date of birth. **(Provisional certificate etc will not be entertained)**
- (d) OBC/ ST Certificate issued by any Revenue authority competent within the jurisdiction of A&N Administration in respect of such reserved Category.
- (e) Certificate issued by the authority competent (Sports Authority of India or A & N Sports Council) with relevant documents prescribing field for Meritorious Sports persons for such category of candidate.
- (f) Employment Registration Certificate/Card issued by the authority Competent, indicating registration number.
- (g) The candidates of Southern Groups of Islands as well as North and Middle Andaman has optioned to submit the application through **online /offline.**
- (h) Date of Examination/Time/Hall Tickets of the candidate shall be intimated later through SMS/Newspaper.

14. **Selection of Candidates:-**

- (A) Final Selection for appointment to the post(s) notified herein will be made on the basis of total marks secured in the written Examination subject to the candidates after satisfying verification of all mandatory original certificate/testimonials on each scheduled/ prescribed date.
- (B) Merit list will be prepared on the principle that name of a candidate appears for appointment to the post, which will be determined strictly with reference to the order of individual merit on marks secured by her (candidate) in the examination.

-Sd-

Director of Health Services.

Closing date

Date of Exam.....

Annexure-I

**RECRUITMENT EXAMINATION TO THE POST OF AUXILIARY
NURSING MOTHER (FEMALE) IN LEVEL - 5 OF `21700-69100/- (PB - 1 `5200-
20200 WITH GRADE PAY `2800/-) IN THE DIRECTORATE OF HEALTH
SERVICES UNDER ANDAMAN & NICOBAR ADMINISTRATION**

APPLICATION FORM

<i>Paste here a self signed passport sized photograph</i>	<i>Paste Another unsigned photograph</i>		
		<i>Specimen Signature</i>	<i>Left Thumb impression</i>

1.	Name of candidate in BLOCK letter <i>(as recorded in SSE (Xth) pass certificate only</i>													
2.	Father's Name													
3.	Marital Status	Unmarried <input type="checkbox"/> Married <input type="checkbox"/>												
4.	(a) Date of Birth <i>(as recorded in SSCE (Xth) pass certificate)</i> (b) Age as on 01/08/2018 <i>(completed year and month, enclose X pass certificate as the proof of date of birth/age)</i>	Date Month Year <table border="1" style="width: 100%;"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> Year Month <table border="1" style="width: 100%;"><tr><td> </td><td> </td><td> </td><td> </td></tr></table>												
6.	Nationality (In BLOCK LETTERS)													

7.	Permanent Address (In BLOCK LETTERS)	Village/Town..... Post :..... Dist: :..... Pin No. :.....																									
8.	Address for communication	Village/Town..... Post :..... Dist: :..... Pin No. :..... Phone No.:																									
9.	(a) Indicate your category (b) Are you seeking reservation in employment against OBC/ST/PHC (If so attach self attested copy of category certificate of respective category)	<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>UR</td> <td>OBC</td> <td>ST</td> <td>PHC</td> </tr> <tr> <td><input type="checkbox"/></td> <td colspan="3"></td> </tr> <tr> <td>MSP</td> <td colspan="3"></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	UR	OBC	ST	PHC	<input type="checkbox"/>				MSP												
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UR	OBC	ST	PHC																								
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MSP																											
10.	Do you possess essential / minimum educational qualification viz.SSE (XStd.Pass)	Yes <input type="checkbox"/> No <input type="checkbox"/>																									
11.	Educational and other qualifications (beginning with SSE (XthStd))																										
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Sl.No.	Name of Exam.	University / Board	Certificate Sl.No.	Year of passing																							
12.	Are you ever employed in any department/undertaking on regular basis, if so, give details with proof.	Yes <input type="checkbox"/> No <input type="checkbox"/>																									
13.	Your Employment Exchange Registration Number																										
14.	Aadhaar No. of Appliicant.																										

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge, information and belief. I understand that in the event of any information being found false or incorrect or ineligibility being detected before or after the examination, my candidature/ appointment is liable to

be cancelled. I am aware that if I contravene this declaration, my application will be rejected summarily by the Administration.

I have read the provisions in the Notice of the Administration carefully and I hereby undertake to abide by them.

I further declare that I fulfill all the conditions of eligibility regarding age limits, educational qualification etc. prescribed for appointment to the post.

Place :

Date :

(Signature of the applicant)

List of Enclosures :

1.
2.
3.
4.
5.

- NOTE I Application received without signature of the candidate shall be rejected.
- NOTE II :One application form may be submitted/ sent by each candidate against all the posts to be indicated at appropriate column of the form.
- NOTE III :Candidates are advised to submit the application in person/by post well before the closing date so that it reaches the **Assistant Director (Admn) Directorate of Health Services, Port Blair, Pin- 744104** by closing date. No application received after the closing date will be accepted under any circumstances.
- NOTE IV :Candidates may not that they should not attach any original certificate in support of their educational qualifications, age etc. along-with this application. These documents will be called for from the candidates later on; OBC/ST/PHC candidates must submit self attested copy of prescribed certificate in support of their claim along-with the Application Form.
- NOTE V :Please write name of candidate on back side of one additional photograph.
- NOTE VI :Special attention to the candidate – The candidates should ensure that their applications are received in the Recruitment and Examination Cell, DHS, Port Blair within the closing date